

**Bronson Healthcare Group has an immediate opening for a Grant Writer/Administrator & Community Health Coordinator.**

This position is responsible for high quality written clinical and population health documents for funding applications and publication. Specific tasks include writing grant proposals and manuscripts and managing multiple grants. Establishes and maintains partnerships with community organizations to acquire grants, execute, and evaluate funded programs and manage projects. Conducts searches for government and private funding opportunities and assembles and writes grant documents as required. Searches and summarizes reviews of clinical- and population health-related research literature. Serve as writing resource for Research and Community Health Leadership.

Master's Degree in a healthcare related field such as Health Science, Health Policy or Public Health or a Bachelor's degree with equivalent experience. At least of 2 years of experience in a healthcare research environment writing grant proposals, manuscripts and other research documents. Successful project management, grant writing, community collaboration and partnering with other agencies and organizations required. You must submit a sample grant application with your application. Please upload this document and include it when you submit your cover letter and resume in one document. You cannot upload two documents so be sure to include your cover letter, resume, and sample grant application in one document.

Interested applicants should apply at <http://www.bronsonhealth.com/jobs>